

AGENDA

Timothy Edwards Middle School

PTO Meeting

11/21/2024

Virtual

6:30 PM - 7:30 PM

- 1. Call to Order**
- 2. Review: Minutes from 10/17/2024**
- 3. Officer's reports**
 - a) President report**
 - b) Treasurer report**
- 4. Committee/Chairperson reports**
 - a) Fundraising**
 - b) Family events**
- 5. Staff spotlight**
 - a) Kristin Churila - Grade 6 English (Using AI in Classrooms)**
 - b) Deb Matchett - Technology Content Coach**
 - c) Doug Couture - Director of Technology Systems and Programs**
- 6. Principal report**
- 7. Open forum**
- 8. Announcements**
- 9. Adjournment**

ZOOM

Meeting ID: 292 771 2681

Passcode: TEMS

Timothy Edwards Middle School PTO
Monthly Treasurer's Report
November 21, 2024
 Prepared by Danielle Nitopi

Beginning Balance: \$28,414.47 (10/14/2024)
 Ending balance: \$29,337.07 (11/19/2024)
 Reconciled Bank Balance: \$29,824.27 (11/19/2024)

Income (Deposits) - \$4,766.02

Number	Date	Payee	Description of Transaction	Receipt?	Category	CLR	Debit (-)	Credit (+)
DEP	10/22/24	Deposit	Active-Thon donations		Fall Fundraiser Income	Y		\$510.00
DEP	10/22/24	Deposit	Spiritwear income (TEMS & NovelTees)		Spirit Wear Income	Y		\$187.46
DEP	10/23/24	Deposit	Corporate matches		Corporate Donation Matches	Y		\$48.56
DEP	10/28/24	Deposit	Active-Thon donations from zeffy		Fall Fundraiser Income	Y		\$65.00
DEP	10/31/24	Deposit	Active-Thon donations		Fall Fundraiser Income	Y		\$375.00
DEP	11/4/24	Deposit	Active-Thon donations from zeffy		Fall Fundraiser Income	Y		\$670.00
DEP	11/4/24	Deposit	11/22 Music Bingo registration from zeffy		Miscellaneous Fundraisers/Events Income	Y		\$40.00
DEP	11/12/24	Deposit	Active-Thon donations from zeffy		Fall Fundraiser Income	Y		\$140.00
DEP	11/12/24	Deposit	11/22 Music Bingo registration from zeffy		Miscellaneous Fundraisers/Events Income	Y		\$110.00
DEP	11/12/24	Deposit	Active-Thon donation - bob's discount furniture		Fall Fundraiser Income	Y		\$2,500.00
DEP	11/18/24	Deposit	11/22 Music Bingo registration from zeffy		Miscellaneous Donations/Income	Y		\$120.00

Expenses (Checks Written & Debit Card Purchases) - \$3,843.42

Number	Date	Payee	Description of Transaction	Receipt?	Category	CLR	Debit (-)
1083	10/18/24	Bruce James	deposit for end of year celebration		End of the Year Celebration Expenses	Y	-\$100.00
1084	10/22/24	Bhavin Shah	costco and stop&shop reimbursements for bingo	Y	Miscellaneous Fundraisers/Events Expenses	Y	-\$82.96
1085	10/22/24	Kona Ice	Kona ice truck for Active-Thon		Fall Fundraiser Expenses	Y	-\$2,500.00
1086	10/29/24	Danielle Nitopi	Reimbursements - amazon & staples (activethon materials)	Y	Fall Fundraiser Expenses	Y	-\$284.94
1086	10/29/24	Danielle Nitopi	Reimbursements - chip city (gift cards for scarecrow contest winners), costco and stop & shop (candy apple event for teachers), jostens (yearbook winner)	Y	Teacher/Student Acts of Kindness	Y	-\$244.31
1087	11/12/24	Jeff Gartman	active-thon incentive materials	Y	Fall Fundraiser Expenses	Y	-\$62.71
1088	11/12/24	Danielle Nitopi	active-thon incentive materials	Y	Fall Fundraiser Expenses	Y	-\$81.30
1089	11/12/24	DeeAnne Corticelli	active thon - gift cards for incentives	Y	Fall Fundraiser Expenses		-\$487.20

Outstanding checks that haven't cleared

Date	Check No.	Description	Amount
11/12/24	1089	Reimbursement for gift cards - Active-Thon incentives	\$487.20

Account Balance (as of 11/19/2024):

\$29,337.07

	Budget	Actuals YTD	Difference
	2024-2025	2024-2025	2024-2025
Income			
Fall Fundraiser Income	\$25,000.00	\$4,300.00	(\$20,700.00)
Miscellaneous Fundraisers/Events Income	\$2,000.00	\$570.00	(\$1,430.00)
End of the Year Celebration Income	\$3,000.00	\$0.00	(\$3,000.00)
Spirit Wear Income	\$5,000.00	\$2,940.65	(\$2,059.35)
Yard Goats Night Out Income (Sept '24)	\$420.00	\$420.00	\$0.00
Box Tops/Grocery Rewards	\$30.00	\$0.00	(\$30.00)
Membership Dues	\$140.00	\$112.00	(\$28.00)
Corporate Donation Matches	\$500.00	\$242.80	(\$257.20)
Miscellaneous Donations/Income	\$0.00	\$120.00	\$120.00
Total Income	\$36,090.00	\$8,705.45	(\$27,384.55)
Expenses			
Fall Fundraiser Expenses	(\$4,000.00)	(\$3,416.15)	\$583.85
Miscellaneous Fundraisers/Events Expenses	(\$2,000.00)	(\$82.96)	\$1,917.04
End of the Year Celebration Expenses	(\$3,000.00)	(\$100.00)	\$2,900.00
Spirit Wear Expenses	(\$4,000.00)	(\$3,888.00)	\$112.00
Yard Goats Night Out Expenses (Sept '24)	(\$2,625.00)	(\$2,625.00)	\$0.00
Sixth Grade Team Requests	(\$3,500.00)	\$0.00	\$3,500.00
Sixth Grade Welcome Gift	(\$1,500.00)	(\$1,463.05)	\$36.95
Seventh Grade Team Requests	(\$5,000.00)	\$0.00	\$5,000.00
Eighth Grade Team Requests	(\$5,000.00)	\$0.00	\$5,000.00
Teacher Wishes	(\$3,000.00)	\$0.00	\$3,000.00
Miscellaneous Departments Expenses	(\$1,500.00)	\$0.00	\$1,500.00
Welcome Back Teacher Luncheon	(\$1,800.00)	(\$1,720.53)	\$79.47
Teacher Appreciation Week Expenses	(\$4,000.00)	\$0.00	\$4,000.00
Teacher/Student Acts of Kindness	(\$1,000.00)	(\$244.31)	\$755.69
Family in Crisis Donations	(\$400.00)	\$0.00	\$400.00
Operation Graduation Donation	(\$300.00)	\$0.00	\$300.00
Wood Memorial Library Donation	(\$200.00)	\$0.00	\$200.00
Nancy Larson Scholarship Fund	(\$1,000.00)	\$0.00	\$1,000.00
School Beautification	(\$200.00)	\$0.00	\$200.00
Insurance	(\$335.00)	(\$335.00)	\$0.00
Special Requests	(\$3,000.00)	\$0.00	\$3,000.00
PTO Miscellaneous Expenses	(\$750.00)	\$0.00	\$750.00
PTO Administrative Expenses	(\$750.00)	(\$326.77)	\$423.23
Bank Charges	\$0.00	\$0.00	\$0.00
Total Expenses	(\$48,860.00)	(\$14,201.77)	\$34,658.23

PTO Meeting

November 21, 2024

Held virtually on Zoom

Board Attendance: Dee Corticelli, Danielle Nitopi, Nicole Lucas, Bhavin Shah

PTO Member Attendance: Christine Williams, Deeps Lakshman, Bonnie Schlechtweg, Paula Capaldo, Jeff Gartman

BEGIN: 6:33 PM

PTO meeting minutes from 10/17/2024 were presented via chat box for attendee's review. No questions or objections were brought forward.

Officer's Reports:

President's Report:

- **Update that all parents were informed if their student won a GC in the fundraising raffle, and asked for permission to announce name on morning announcements.**
- **Informed that the Slime Showdown is happening during all Lunch waves on 11/25**

Treasurer's Report: Attached below.

Committee & Chairperson Reports:

Fundraising: N/A.

Family Events: Music Bingo

Teacher Wishes: Lindsay Rusczyk has volunteered to chair Teacher Wishes this year.

Staff Spotlight:

Deb Matchett, Technology Content Coach & Doug Couture, Director of Technology Systems and Programs:

Topic: Using AI in the classroom

Magic School, an AI tool, was introduced to SW schools last year via a small test group in the High School. This year, the technology has been approved for use in SW Schools for grades 6-12. Teachers are training students how to use responsive AI tools responsibly. Additionally, Magic School has features in place to keep it safe for student use including: data privacy features (a login is required), "guardrails" (each chatbot is tuned by a human so responses are safe for kids. This is different from other AI like ChatGPT) and blockers (it is an assistant, not a fill in tool. If a student says "write my English essay for me", Magic School will say no, and offer solutions to assist them with how to correctly write an essay.) Teachers are asking for feedback from students regarding their usage so far. Interested parents can go to MagicSchool.AI to check out the free version.

Principal's Report:

- **CougarTHON- Launched yearlong fundraising for CCMC with this week's Penny Wars**
- **Next Tuesday, 11/26 Career Day for 7th grade**
- **Thanksgiving Recess- early release on 11/27, no school 11/28 and 11/29**
- **Kindness Day 11/13**
- **Disco Cougar- Amy Mordhorst**
- **Veterans Day**

- Upcoming winter concerts- band on 12/16
- December to Remember Staff Appreciation

Open Forum: N/A

Announcements:

- No PTO Meeting in December. Jan 23rd will be the next meeting.
- The PTO is looking for staff appreciation volunteers & chair. Contact any PTO board member to start.
- May 28th dinner and a show for the End of Year Celebration. Bruce James, comedy hypnotist has been hired.
- PTO Parent Participation \$10 Dunkin gift card winners: Jill Marvin & Christine Williams

END: 7:05 pm